



EPA Awards 2011

Rules and Regulations

Introduction

The European Parking Award has been established by the European Parking Association (EPA) as a biennial award for excellence in parking. A prize can be awarded in each of the following four categories

- | | |
|------------|---|
| Category 1 | Any newly built car park |
| Category 2 | Any renovated car park |
| Category 3 | On-street parking projects |
| Category 4 | An innovative scheme in any aspect of parking |

In addition there will be an additional discretionary judges award if an entrant is considered of particular merit.

The objective of the awards is to promote qualitative improvements in public car parking both on and off street. In particular the awards seek to promote improvements in user friendliness, construction, maintenance, management, design and safety. The awards also promote the development of good working practices in on street parking.

Publicity for the awards will also improve the image of the parking sector.
The awards will be presented during the EPA Congress in Turin 14-16 September, 2011.

Conditions of Entry

General Criteria:

All entries must be submitted to arrive at the EPA office no later than 1st January 2011.

A selection panel consisting of members of the EPA board together with members of the jury will shortlist up to 3 entries in each category.

Entries must be made using the entry form provided by the EPA secretariat.

Entrants may submit any number of entries but each entry must use a separate form.

An entry fee of €750 is payable for each entry by 1st January 2011.

Entries must relate to projects which have been opened, re-opened or introduced later than 1st January 2009.

Each entry must be represented at the EPA Congress in Turin.

The EPA will have the unfettered right to use the material provided for each entry.

**Category 1 – New Parking Structures:**

Entries must relate to a new public parking structure. A car park is considered to be public if any motorist can use the facility.

Category 2 - Renovated Structure

Entries must relate to a car park, where the main physical structure of the old car-park must be maintained and included in the new project, and the original car park must be at least 10 years old. The assessment will be limited to and based on the quality and success of the renovation project rather than an assessment of the renovated car park.

Category 3 – On-street Parking Projects

Any on street parking project or innovation, specifically related to on street parking, is eligible. If an entrant's project addresses only one, or a few aspects of the total process of street parking, entrants should complete their assessment forms accordingly writing "not applicable" for any part of the form that is not relevant to their entry.

Category 4 - An Innovative Scheme in any Aspect of Parking

Entries in this category can be anything not covered by the other categories where the product or scheme is innovative and contributes to the enhancement of the process of parking. Entries in this category are not limited and could include new technology or a new way of delivering parking services for example, related to built car park facilities.

To be accepted the entered system must be fully and successfully implemented and working in at least one location.

N.B. Entries cannot be made for the judge's award. Any of the entries can be selected for the judge's award.

Material that should be delivered:

Anyone wishing to enter the competition must provide the following documents:

Entry Form:

The entry form can be downloaded from the public area of the EPA web site (www.europeanparking.eu). Each entry must be accompanied by the full entry fee of €750 per entry.

Assessment form:

The applicant should fill in all relevant information in column B of the assessment form, not exceeding the limits given for the number of words allowed. There is one assessment form for each category which can be obtained by email from the EPA secretariat or can be downloaded from www.europeanparking.eu.

Attachments:

If the entry is in category 3 or 4 containing supporting technical reports, the form should include an abstract summary of the arguments, sufficient for the board/jury to assess the entry. Reports could be attached for in depth judging, but attachments should not be necessary to assess the entry.



Power-Point Presentation:

In addition to the completed assessment form, the applicant should deliver a PowerPoint presentation with the maximum of 10 A4 size pages/slides, suited for both printing/copying, and for being run as a continuous presentation, in the exhibition, during the EPA-congress. The Power Point presentation should not exceed the size of 10MB. The bottom of each page must contain the project name.

Media:

Assessment form, attachments and PowerPoint presentations should be delivered both as printed copy (size A4), and as files on a standard CD. Photographs used in the presentation must have a resolution of at least 300 dpi to be of good enough quality to be printed in Parking Trend Magazine.

Presentation Panels

Following a preliminary assessment of the entries by the selection panel; shortlisted entries will be required to provide display panels for use at the EPA congress. Each entry must be accompanied by one presentation panel in English which will be exhibited during the EPA Congress in Turin.

The presentation should consist of a short description and pictures of the project.

An extra set of photographs used on the panels must be provided for use in Parking Trend magazine and for inclusion in the presentation of all shortlisted entries at the EPA Congress.

Presentation panels must measure 50x70cm (width/height) with rounded corners and be a minimum of 5mm thick. The maximum weight per panel should not exceed 0.5kg.

A 5mm diameter hole, 20mm from each side at each corner must be drilled at every corner.

The presentation panel must have a flat, white background. Lettering in relief or three dimensional images are not acceptable. Only one side of each panel may be used.

At the bottom of each panel a 2mm thick line should be drawn, 50mm from the bottom and terminating 50mm from each side. The following information set in Helvetica bold 16pt uppercase type should appear below this line:

- project name
- location
- date of project opening
- name of entrant
- relationship to the entry (eg developer, owner, investor, architect, designer)

The name and address of the entrant should be clearly legible on the back of each panel. The panels must be delivered by the shortlisted entrants no later than 15/8/2011 to the congress venue (address will be distributed by EPA office in due course.)

Judging:

The EPA board will appoint a jury of five members including a Chairman from different countries to assess the short listed entries. Any member of the jury will be excluded from judging any entry submitted by any organisation that they have a commercial interest in.



The selection panel will select a maximum of three projects from each category. The selection panel will consist of members of the board and members of the jury.

Before short listing the selection panel is entitled to reclassify entries if necessary or decide not to select any projects for a particular category if the quality is not considered acceptable. Entrants will be notified after short listing if shortlisted.

Neither the EPA board nor the Jury will enter into any discussion about the awards. Any attempt to influence the decisions will result in disqualification.

The Jury will decide on the winning entries by visiting the nominated projects. Each visit will be made by appointment with the entrants. The general form of the visit will be:

- 15 minutes presentation by the entrants.
- 30 minutes inspection/consideration by the judges without the entrants being present. For categories 3 and 4 this may be replaced by a guided visit and/or demonstration.
- 15 minutes questions by the judges.

The recommendation of the judging panel is final, only the President of the Board will be informed. Having informed the President, the identity of the winners shall be kept secret until the Award Ceremony.

Awards

The winners will be awarded and presented by the President of EPA and the Chairman of the Jury jointly.

All short listed nominees will receive a certificate of nomination.

All short listed nominees will be presented in a five minutes presentation in the EPA Congress programme.

All participants will be mentioned in the Award presentation at the EPA Congress.

All participants will be mentioned in Parking Trend International Magazine.

There will be an extensive publication of the results of the competition on the EPA-website www.europeanparking.eu

Each shortlisted entrant will be required to attend the EPA Congress and to make a five minute presentation during the Congress proceedings. The winners will be announced at the EPA Congress dinner.

Assessment Criteria:

The judging criteria for each category are listed in the relevant Assessment Forms.

For further information, please contact:

European Parking Association; Richartzstraße 10; D-50667 Köln

Tel +49 (0) 221 257 1018 - Fax +49 (0) 221 257 1019

epa@europeanparking.eu

Bank account number: 194 20 51 00 - BLZ: 370 400 44 - Bank: Commerzbank Köln

IBAN: DE98 3704 0044 0194 2051 00 - S.W.I.F.T. - BIC: COBADDFF370